



*Training Course:  
Importance of Public Procurement During States  
of Emergency*

*9 - 13 December 2024  
Cape Town (South Africa)  
DoubleTree by Hilton Cape Town - Upper Eastside*

# Training Course: Importance of Public Procurement During States of Emergency

Training Course code: FI1944 From: 9 - 13 December 2024 Venue: Cape Town (South Africa) - DoubleTree by Hilton Cape Town - Upper Eastside Training Course Fees: 5950 € Euro

## Introduction

Welcome and overview of the training program Importance of public procurement during states of emergency  
A brief explanation of the legal and regulatory framework

## Objectives

- Understand the concept of public procurement during states of emergency
- Familiarize participants with the relevant laws, regulations, and guidelines
- Learn best practices for efficient and transparent procurement processes in emergency situations
- Develop skills to mitigate risks and ensure accountability in emergency procurement
- Enhance participants' ability to adapt and respond effectively to changing circumstances

## Target Audience

- Procurement officers and professionals involved in emergency procurement
- Government officials responsible for policy-making and oversight
- Representatives from international organizations and NGOs engaged in emergency response
- Legal and compliance professionals working in the public sector

## Course Outline

### Day 1: Overview of Public Procurement during States of Emergency

- Understanding the impact of emergencies on public procurement
- Key Principles and challenges in emergency procurement
- Legal Framework and regulatory considerations
- Ensuring transparency and accountability in emergency procurement

### Day 2: Planning and Preparedness

- Assessing procurement needs during emergencies
- Developing emergency procurement plans and strategies
- Identifying potential risks and mitigation measures
- Building supplier networks and prequalifying suppliers

### Day 3: Emergency Procurement Methods

- Overview of procurement methods suitable for emergency situations
- Emergency procurement thresholds and procedures
- Direct contracting and emergency exceptions

- Framework agreements and emergency roster systems

#### Day 4: Procurement Process and Documentation

- Emergency procurement procedures and documentation requirements
- Bid solicitation, evaluation, and contract awarding
- Contract management and monitoring during emergencies
- Record-keeping and audit trails for emergency procurement

#### Day 5: Ethical Considerations and Lessons Learned

- Ethics and Integrity in emergency procurement
- Preventing fraud, corruption, and conflict of interest
- Learning from past emergencies: case studies and best practices
- Evaluation and continuous improvement of emergency procurement processes

## Registration form on the Training Course: Importance of Public Procurement During States of Emergency

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Complete & Mail or fax to Global Horizon Training Center (GHTC) at the address given below

### Delegate Information

Full Name (Mr / Ms / Dr / Eng): .....

Position: .....

Telephone / Mobile: .....

Personal E-Mail: .....

Official E-Mail: .....

### Company Information

Company Name: .....

Address: .....

City / Country: .....

### Person Responsible for Training and Development

Full Name (Mr / Ms / Dr / Eng): .....

Position: .....

Telephone / Mobile: .....

Personal E-Mail: .....

Official E-Mail: .....

### Payment Method

- Please find enclosed a cheque made payable to Global Horizon
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### Easy Ways To Register

Telephone:  
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