



*Training Course:  
Secure Communication and Business Continuity*

*9 - 13 December 2024  
Accra (Ghana)*

## Training Course: Secure Communication and Business Continuity

Training Course code: PS235197 From: 9 - 13 December 2024 Venue: Accra (Ghana) - Training Course Fees: 5950 € Euro

### Introduction

This training program, designed by Global Horizon Training Center, focuses on enhancing participants' understanding of secure communication practices and how they relate to ensuring business continuity. In an increasingly interconnected world, organizations need to protect their communication channels and maintain operations even during adverse situations. This program equips participants with the knowledge and skills required to achieve these goals effectively.

### Objectives

By the end of this training program, participants will:

1. Understand the importance of secure communication in maintaining business continuity.
2. Identify potential threats to communication and business operations.
3. Learn strategies and best practices for secure communication.
4. Develop skills for incident response and crisis management.
5. Implement security measures to safeguard communication channels.
6. Create a business continuity plan to mitigate risks and ensure resilience.

### Methodology

This training program will employ a combination of interactive methods to engage participants actively:

- Lectures: In-depth presentations by subject matter experts.
- Case Studies: Real-world scenarios to analyze and discuss.
- Group Discussions: Encourage idea sharing and problem-solving.
- Practical Exercises: Hands-on activities to apply learned concepts.
- Role-Playing: Simulated scenarios for crisis management practice.
- Q&A Sessions: Addressing participant queries and concerns.
- Assessments: Periodic quizzes and a final exam to gauge understanding.

### Target Audience

This program is ideal for professionals from various sectors, including

- Business Managers and Executives
- IT and Security Personnel
- Risk Management Specialists
- Compliance Officers
- Communication and Public Relations Teams
- Emergency Response and Continuity Planners
- Anyone interested in secure communication and business continuity

## Outlines

### Day 1

#### Introduction to Secure Communication and Business Continuity

- Overview of the program
- Importance of secure communication
- Link between communication and business continuity

### Day 2

#### Threats to Communication and Business Operations

- Identifying potential threats and vulnerabilities
- Case studies on security breaches
- Risk assessment and mitigation strategies

### Day 3

#### Secure Communication Practices

- Encryption and authentication methods
- Secure communication protocols
- Secure file sharing and email communication

### Day 4

#### Incident Response and Crisis Management

- Developing an incident response plan
- Role-playing exercises for crisis scenarios
- Communicating effectively during crises

### Day 5

#### Business Continuity Planning

- Creating a business continuity plan
- Testing and refining the plan
- Ensuring resilience and adaptability

## Registration form on the Training Course: Secure Communication and Business Continuity

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Complete & Mail or fax to Global Horizon Training Center (GHTC) at the address given below

### Delegate Information

Full Name (Mr / Ms / Dr / Eng): .....

Position: .....

Telephone / Mobile: .....

Personal E-Mail: .....

Official E-Mail: .....

### Company Information

Company Name: .....

Address: .....

City / Country: .....

### Person Responsible for Training and Development

Full Name (Mr / Ms / Dr / Eng): .....

Position: .....

Telephone / Mobile: .....

Personal E-Mail: .....

Official E-Mail: .....

### Payment Method

- Please find enclosed a cheque made payable to Global Horizon
- Please invoice me
- Please invoice my company

### Easy Ways To Register

Telephone:  
+201095004484 to  
provisionally reserve your  
place.

Fax your completed  
registration  
form to: +20233379764

E-mail to us :  
info@gh4t.com  
or training@gh4t.com

Complete & return the  
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to: Global Horizon  
3 Oudai street, Aldouki,  
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